# Endangered Species Act Non-Traditional Section 6 Grant ProgramFY2020 Habitat Conservation Plan Land Acquisition

# **[Insert NCCP or HCP Name]**

## Pre-Proposal Project Narrative

 ***NOTE: All text in italics can be removed upon finalizing the Pre-Proposal Project Narrative***

*This template is not intended to be a substitute for the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule (2 CFR 200); the Non-Traditional Section 6 Notice of Funding Opportunity (NOFO); 50 CFR 80.13; or the Fish and Wildlife Manual. Applicants should be aware that the federal government has not yet released the 2020 Notice of Funding Opportunity (NOFO) for this grant program. CDFW prepared this pre-proposal template in order to respond to the federal NOFO in a timely manner once it is released. When the new NOFO is released, CDFW will work with applicants to modify proposals to meet the new federal requirements. The 2020 NOFO, once released, should be read carefully before submitting a final application package for funding consideration.*

## PROJECT CONTACTS:

*Provide complete contact information for the individual(s) within the organization that will oversee/manage the project activities on a day-today basis as well as the State agency project manager and FWS cooperator.*

**California Department of Fish & Wildlife:**

[Name]

[Phone]

[Email]

 **U.S. Fish & Wildlife Service:**

[Name]

[Phone]

[Email]

**Local:**

[Name]

[Affiliation]

[Phone]

[Email]

PROJECT TITLE:

FEDERAL FUNDS REQUESTED:

 Federal Share - $ Non-Federal Share\* - $ Total Cost - $

*\*The non-Federal share must be at least 25% of the total project cost but should not exceed 50%.*

## *Describe the type of Non-Federal Share (match), including the source, the amount, and include Letter of Commitment if it is 3rd party/in-kind match[[1]](#footnote-1). If you propose to use the value of real property as all or a portion of the non‐Federal cost share, you must include information on both (a) parcels proposed for acquisition with Federal grant funds, and (b) parcels proposed for acquisition to serve as non-Federal cost share.*

## NEED:

* *List and describe the Applicant(s) and other Permittee(s)*
* *Provide a brief geographic description of Plan (including Subarea Plan, if applicable).* *Include a map showing the location and boundary of the HCP and the proposed parcels.*
* *Describe the need for the grant*

## *Briefly, describe previously awarded Section 6 Non-traditional grant funding including the year and tasks that were undertaken and if the tasks were completed.*

## OBJECTIVE:

*Use the table below to identify the proposed parcel(s) for acquisition, the estimated cost for each, when the parcel(s) will be acquired, and whether there is a willing seller (if so, include a letter from the seller). In absence of a letter, describe the current state of negotiations regarding the potential sale of the property to describe the likelihood of success for the proposed project. Include if partial funding will be acceptable. Include a general timeline.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assessor Parcel Number (APN)** | **Acres** | **Estimated Total Cost[[2]](#footnote-2)** | **Federal Share Requested ($)** | **Willing Seller?** | **Estimated Timeframe** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

 *\*If a parcel is included in this grant proposal, it may not be included in a recovery land acquisition proposal for the same fiscal year.*

1. A sample [Letter of Commitment template](https://nrm.dfg.ca.gov/FileHandler.ashx?DocumentID=166116) is available. A letter does not need to be submitted with the Pre-Proposal Project Narrative, but must be included later with the revised Project Narrative after release of the NOFO. [↑](#footnote-ref-1)
2. Appraisals are not required to be submitted with the grant proposals but will contribute to the project readiness criteria. If the project is selected for funding, appraisals are required prior to expenditure of funds. The cost of conducting an appraisal(s) and completing title work, in accordance with Federal requirements, must either be assumed by the State or a non-Federal subgrantee (as matching funds) or included as part of the Federal request in the project proposal. [↑](#footnote-ref-2)